

Australian mango industry online export registration system



*A step-by-step guide to completing your
annual online export registration*

**AUSTRALIAN[®]
MANGOES**

Introduction

This document has been updated for the 2021/22 mango season.

In 2019, the online system replaced the previous manual, paper-based registration and accreditation process for export to Asia and the United States of America. Growers have now access to a high quality online mapping system, incorporating pest monitor recording and reporting, to apply for the export countries of choice. The online system also allows for a simplified audit process by the Department of Agriculture, Water and the Environment (DAWE).

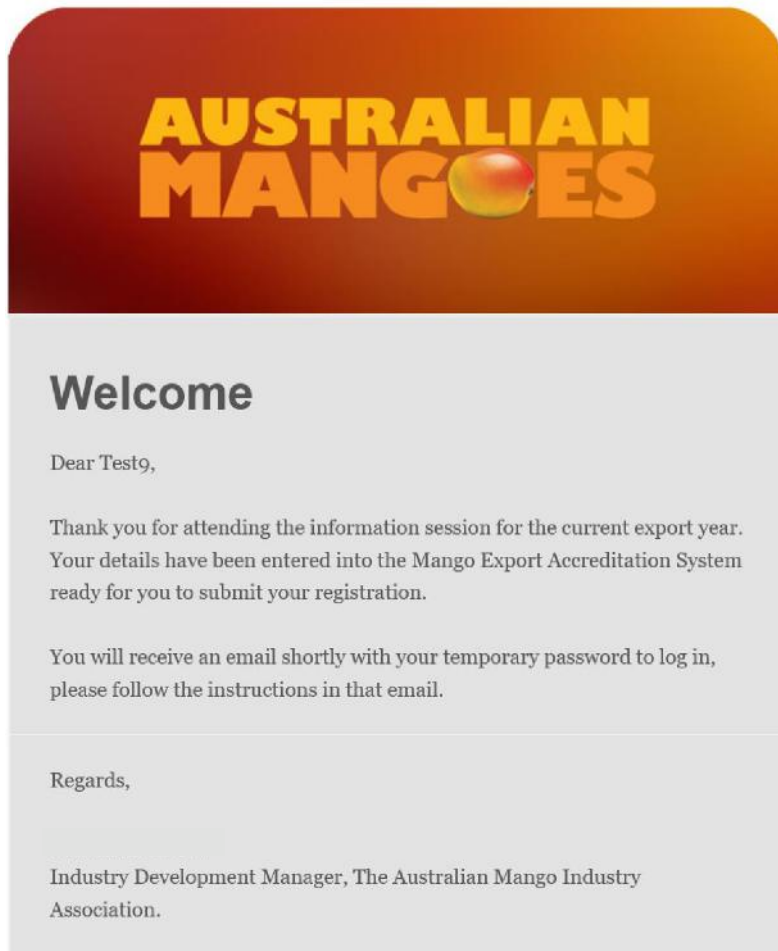
This document has been developed as a tool to guide you through the new online export registration process. Screen prints and instructions have been included to provide users with a “Step-by-Step Guide” to successfully register all business details, property maps and pest monitoring records for the forthcoming season.

We wish you all the very best for the forthcoming season.

Getting Started

1. Receival of “Welcome Email”
2. Resetting your password
3. Logging in

Receival of “Welcome Email”



AMIA will activate online registrations for each grower, prompting the receipt of a “Welcome Email” to all parties who have indicated their intent to register for the forthcoming season

NOTE: Only one email address can be used for the Login, so you must decide where you intend on receiving your registration correspondence prior to providing your email address

*****Wording in actual welcome email may vary to opposite***

Resetting your Password



***Wording on actual email may vary to the above*

In order to reset your temporary password from the New/Reset Password email you have received, you are required to type the 10 digit code into the Enter Code text box (as shown below). Press the "Submit" button in order to be redirected to setting your unique, 9 digit password. New passwords must contain a capital letter and at least one number e.g. *Mango2018*

AUSTRALIAN MANGOES

Admin ▾ ATGA User

Enter Code

Please Enter Your 10 Digit Security Code

Et0x22Pru2

Submit

Type in the 10 digit code that was send via email

Click "Submit"

TIP: You must type temporary password into this text box and press Submit. If the system does not recognise the temporary password, we recommend you try Copying [CTRL C] and Pasting [CTRL V] the password from the email, into the text field above.

AUSTRALIAN MANGOES

Admin ▾ ATGA User

Enter Password

Enter New Password

Confirm Password

Submit

Your unique Password must be 9 digits, including a capital letter and a number

Click "Submit"

Password Reset

Success!

You have successfully set a new password.

Please click the button below to return to the login page and login using your new password

↩ Return

You have successfully changed your password!

Click **“Return”** to formally login to the system

Logging in

Once you have successfully reset your password, you will be redirected to the main Login screen. Here you will be prompted for your User Name and Password. Your User Name will always be the email address to which you received your Welcome Email. The Password will be the unique 9 digit code you previously selected. Click "Sign In" once you have entered your details. You will now be directed to your online registration.

Please use Google Chrome for best user experience.



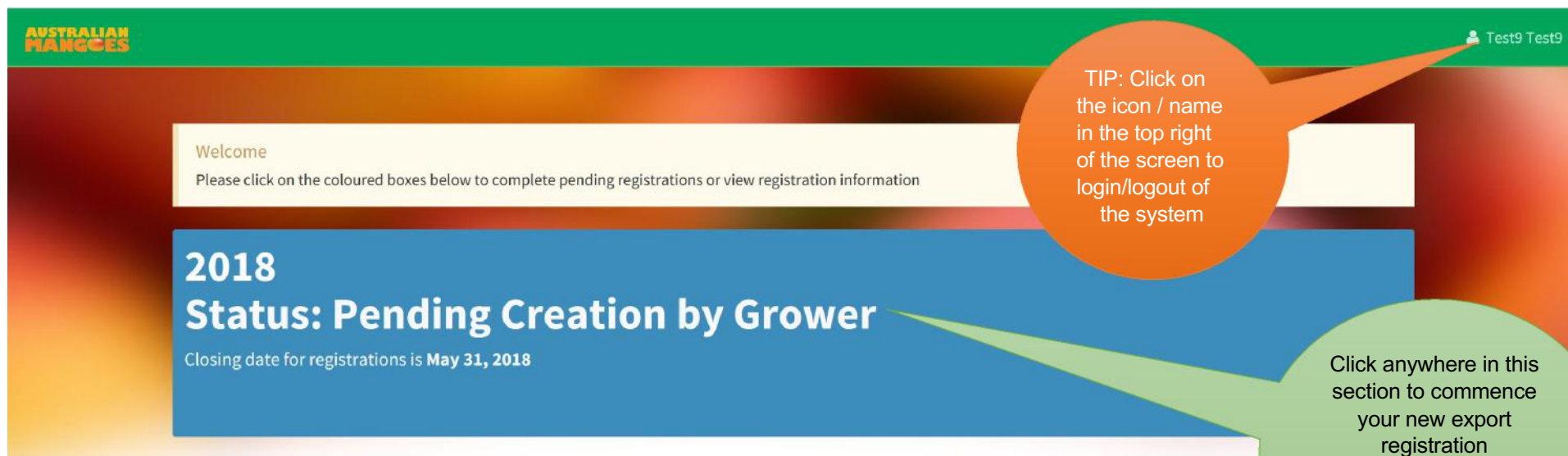
TIP: Use this Forgot Password button to prompt a new temporary password if you ever forget your existing password

Completing your online Export Registration

The registration system will require users to navigate six sections, being:

1. Grower Details
2. Export Options
3. Properties
4. Property Maps
5. Meeting Point
6. Summary

When you login to the online registration system, you will always be directed to the home page (below). On the home page, you will see the current status of your registration along with any messages from AMIA or the Department of Agriculture, Water and the Environment. To start creating a new registration, click anywhere on the blue box titled, *Status: Pending Creation by Grower* as shown in the screen above.



Click anywhere in this section to commence your new export registration

Note the closing date for registrations is listed here

To access last year's registration

Member Number MG9999	Attended Info. Session for 2020 <input checked="" type="checkbox"/> Yes	Approved User(s) Jeff Scott (jscott@atga.net.au)
Address P O Box 77 Suburb Mildura	State Victoria	Postcode 3502
Contact First Name Jeff	Contact Last Name Scott	
Phone 0350231111	Mobile 0000000000	Fax
Email jscott@atga.net.au		Opt out of SMS contact No

[Resend Welcome Email](#) [Edit Details](#)

Applicant Registrations

Showing 1 to 2 of 2 entries

Previous 1 Next

Status	Export Year	Registration No.	Applicant Name	Payment Received	
Cancelled	2019	MG9999	Jeff Scott	✗	✉
Pending Creation	2020	MG9999	Jeff Scott	✗	✉

Click on the year you want to open

1. Grower Details

Complete all fields on this screen and click the “Next” button at the bottom right of the screen

AUSTRALIAN MANGOESTest9 Test9

1. Grower Details

2. Export Options

3. Properties

4. Property Maps

5. Meeting Point

6. Summary

Grower Details

Fill in all details of the grower or growing company

Grower Name *

Joe Mango

ABN *

11223344556

Postal Address *

123 South Street

Suburb *

Bundaberg

State *

Queensland

Postcode *

4670

Primary Contact First Name *

Joe

Primary Contact Last Name *

Mango

Phone *

0744442222

Mobile *

0400111222

Fax

(XX) XXXX XXXX

Email *

test9@test9.com.au

The primary contact for communication regarding this registration

* denotes mandatory fields

Add additional contact

Next →

Provision of
your ABN is
mandatory for
DAWE Audit
Services

2. Export Options

This section will step you through the export option selection process, as well as the Property and Packhouse / Facility mapping.

The User Guide contains two primary registration examples. 1) Grower registering multiple orchards and facilities for all export markets, and 2) a Packhouse only registration for all export markets. This is to demonstrate slight differences in the registration data required. Actual selections will vary depending on each user's individual operations and exporting preferences.

Users will simply select the boxes they intend to register for each season. Options you choose under the "Select Activities" heading will determine subsequent data you are required to provide further below.

The screenshot shows the 'AUSTRALIAN MANGOES' registration interface. At the top, a green header bar contains the logo. Below it, a navigation bar with four tabs is visible: '1. Applicant Details' (light blue), '2. Export Options' (dark blue, active), '3. Properties' (light orange), and '4. Property Maps' (light grey). The main content area is titled 'Export Options' and contains several sections with selection options, each with a 'Yes' button and an empty checkbox:

- Select Fruits**
 - Mango: Yes ☐
- Select Activities**
 - Orchard: Yes ☐
 - Pack House (Includes 3rd party packhouse): Yes ☐
- Select Regions**
 - Mainland: Yes ☐
- Select Export Countries**
 - China: Yes ☐
 - Korea: Yes ☐
 - USA: Yes ☐

A blue callout bubble points to the 'Mainland' checkbox under 'Select Regions' with the text: 'Default option only, you will not need to select'.

NOTE: It is important you understand your obligations and responsibilities for each protocol before making your final selections. DAWE will be auditing your knowledge of each protocol and work plan for the country you select.

Registration Details

[Review details](#)

Orchard

Listed crop monitor must have successfully completed the DAWR online pest monitoring training

Crop monitor *

R Norris

Crop monitor email *

rnorris@atga.net

Audit approach (China only)

Select preferred audit approach

Fruit cutting

Systems approach

Pa

Packhouses

Packhouse Name *

Enter Packhouse name

If your packhouse was accredited last season, please use your packhouse number (eg: MPXX). Otherwise, just enter any name and a number will be allocated to you.

Packhouse manager *

Jeff Scott

Packhouse manager email *

jscott@atga.net.au

Packhouse Dept Registered Establishment No.

Dept Registered Establishm

Packhouse address *

100 West Terrace

Packhouse

Packhouse state *

Packhouse

Orchard and Packhouse information will only appear if you have selection the option above.

You will need to select the audit approach from the drop down menu

Fields with a red * indicate mandatory information. System will not allow you to proceed unless information is provided

NOTE: If completing a "Packhouse only" registration, you cannot select a 3rd party Packhouse. A grower would only select 3rd party Packhouse if they were registering an orchard that does not have a functioning Packhouse. If you select 3rd party packhouse, the 3rd party packhouse number will be automatically generated by the system.

Next →

Once all required data has been added to the Export Options section, you simply click the “Next” button at the bottom right of the screen. You will now be required to add Property details for your Orchard, Packhouse or both – again, depending on your final selections above.

3. Properties, and 4. Property Maps

In this section, we have completed an Orchard (two separate property addresses) and Packhouse registration; and a Packhouse only registration. This is to demonstrate the difference of requirements for adding multiple properties, property maps, Packhouses and identifying a Meeting Point.

Sections 3 and 4 have been grouped together as each of the screens flow from one to another and will provide an accurate depiction of completing your registration.

Example One – Orchard and Packhouse:

AUSTRALIAN MANGOES Test9 Test9

1. Grower Details 2. Export Options **3. Properties** 4. Property Maps 5. Meeting Point 6. Summary

Add Property Details [+ Add Property](#)

Property Name *
Mango Farms

Address *
123 South Street

Note: should be a **street address**, rather than a block/lot number

Suburb *
Bundaberg

State *
Queensland

Postcode *
4670

[Save Property & Add Map](#)

The system enables you to map one property at a time so when you have completed the mapping of your first property, you will be prompted to either finalise your registration or “Add Another Property”. Once the required information has been entered above, simply click the “Save Property & Add Map” button at the bottom right of the screen and you will be redirected to complete the mapping of your orchard.

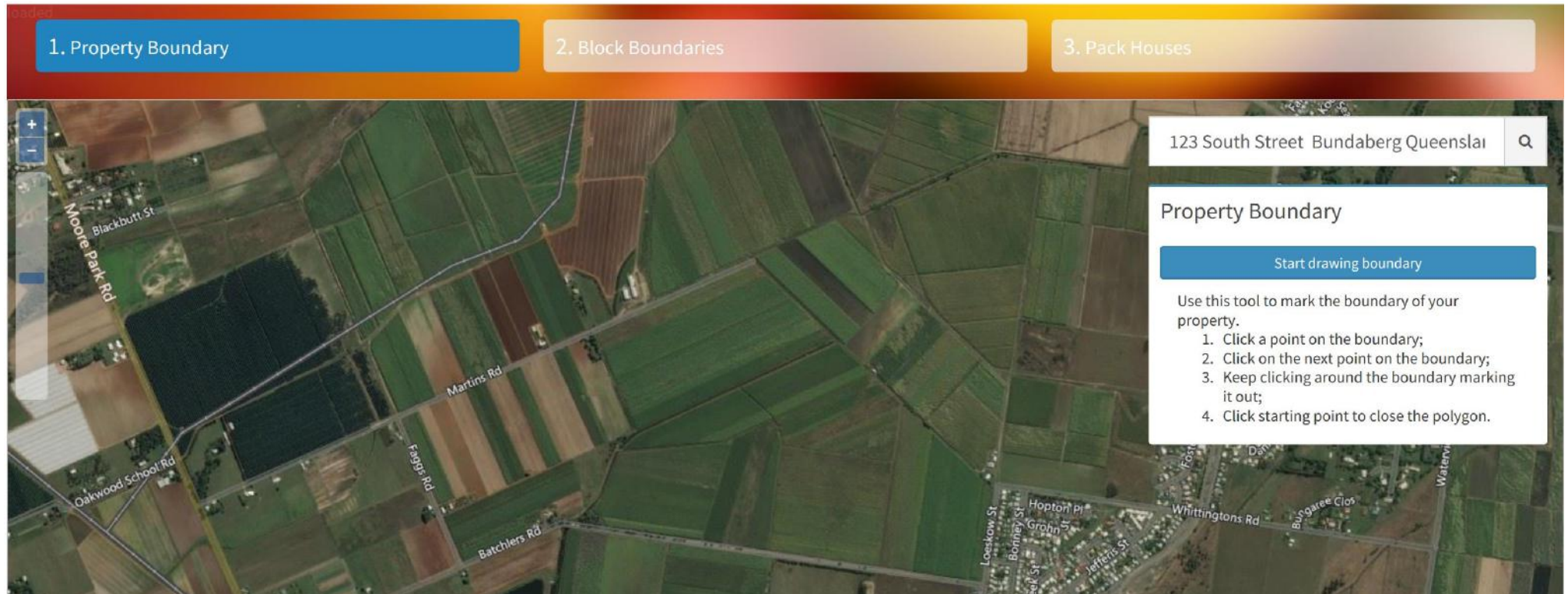
NOTE: As per the text above, you **MUST** provide the correct street address otherwise the map may not be able to locate your property for mapping. You must not provide a postal address in this section, as PO Boxes cannot be physically located on a map.

Property Boundary

Once you have been redirected to the mapping screen, you should be able to identify your property from the aerial map. In the event you are unable to locate your property or identify a familiar landmark, use the **+** or **−** buttons which are located in the top left corner of the map. These will allow you to zoom in or out if required.

If the map is partially showing your property, you can click the mouse anywhere on the map and drag the screen to the left, right, up or down.

When you have clearly identified your property and can see the full property boundary in the single screen, you can click on the blue “Start drawing boundary” button in the text box to the right of the screen.



To start drawing your property boundary, simply identify a starting point (such as the corner of a block or your driveway) and click on it using your mouse.

A blue dot will mark the starting point that you have clicked on, and you can now move your mouse to click on the next point in your boundary. In the example below, we have started at the corner of a block and dragged the mouse along the property boundary. The corners marked below indicate where we have clicked with the mouse to “anchor” the boundary line and create the polygon shape.

In the screen below, the property boundary is INCOMPLETE as the shape remains open. In order to complete your boundary, you must click back to the starting point (see next screen).

NOTE: It might take a small amount of practice to work out the “click and drag” process. If you make any mistakes, the property boundary can be easily deleted and you can start again.

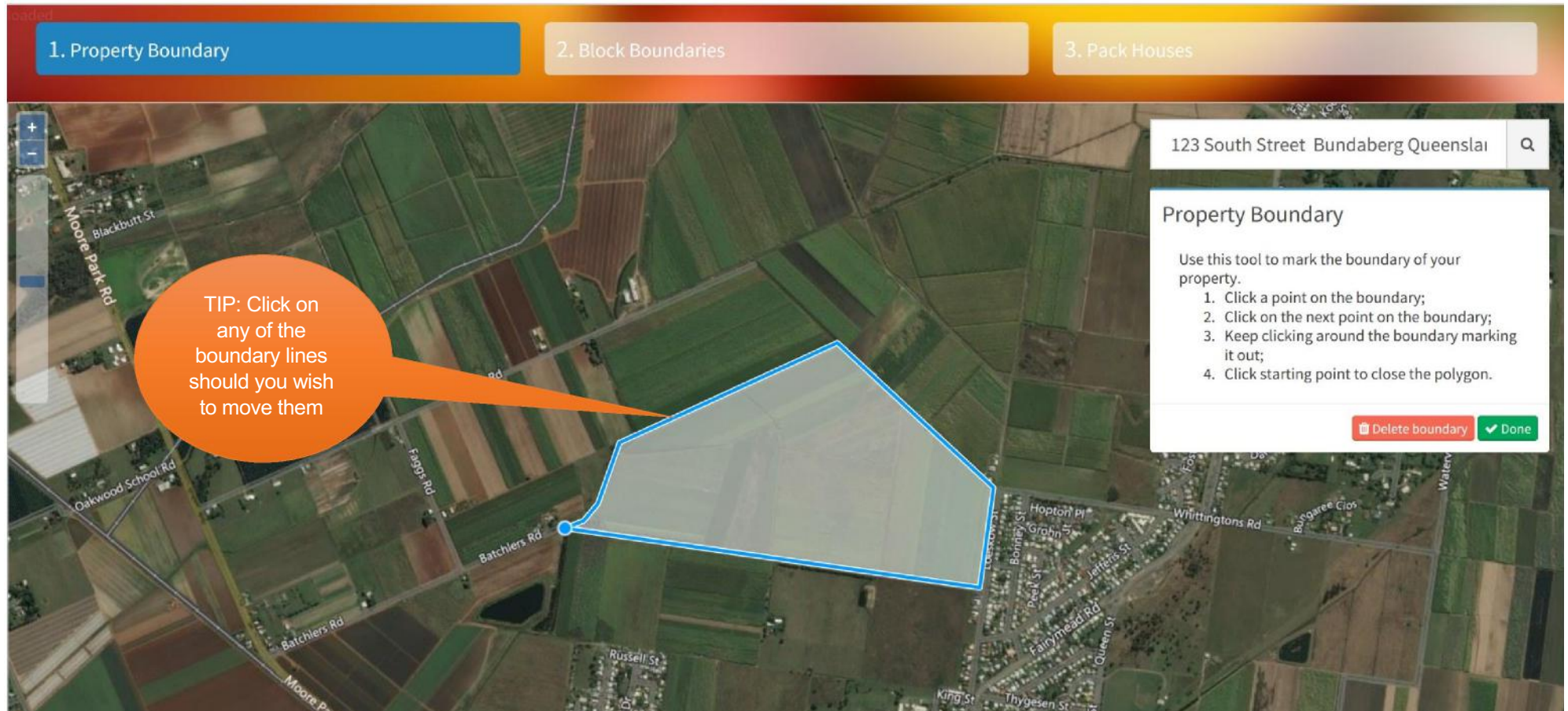


TIP: Boundary lines can be moved after they have been mapped

The Property Boundary is now COMPLETE. We have clicked on each boundary point and returned to the starting point to now “close” the shape. Once you have completed the Property Boundary, the text box on the map will change to give you the option to either “Delete boundary” or “Done” (save).

When you click “Done”, you will now commence the process of identifying your blocks for registering.

NOTE: For blocks that you are NOT registering for any of the export countries included in this online registration, you will not be required to map them.



Block Boundaries

Drawing blocks requires the same logic as drawing the Property Boundary. It all works on a “Click and Drag” action. To start drawing your first registered block, click on the blue “Start drawing block” button in the text box on the map. Again, the mouse icon will change to a blue button which you will then use to click on any block boundary point.

The screenshot shows a web application interface for drawing block boundaries. At the top, there are three tabs: "1. Property Boundary" (light blue), "2. Block Boundaries" (dark blue, active), and "3. Pack Houses" (light orange). Below the tabs is a map of a rural area with various fields and roads. A blue polygon is drawn on the map, representing a block boundary. An orange callout bubble points to the map with the text: "TIP: You can use the + or - buttons if you need to zoom in or out to map your individual blocks". On the left side of the map, there is a vertical zoom control with a "+" button at the top and a "-" button below it. On the right side, there is a search bar with the text "123 South Street Bundaberg Queensland" and a magnifying glass icon. Below the search bar is a white box titled "Block Boundaries" with a blue button labeled "Start drawing block". Inside this box, there is a list of instructions: "Use this tool to mark the boundary of your blocks. 1. Click a point on the block boundary; 2. Click on the next point on the boundary; 3. Keep clicking around the boundary marking it out; 4. Click starting point to close the block. 5. Once a block is drawn select the fruit variety from the list 6. Click 'add another block' if more blocks are required". At the bottom of the box, it says "Please note block numbers are indicative only until registration has been approved."

1. Property Boundary

2. Block Boundaries

3. Pack Houses

123 South Street Bundaberg Queensland

Block Boundaries

Start drawing block

Use this tool to mark the boundary of your blocks.

1. Click a point on the block boundary;
2. Click on the next point on the boundary;
3. Keep clicking around the boundary marking it out;
4. Click starting point to close the block.
5. Once a block is drawn select the fruit variety from the list
6. Click 'add another block' if more blocks are required

Please note block numbers are indicative only until registration has been approved.

TIP: You can use the + or - buttons if you need to zoom in or out to map your individual blocks

NOTE: You can use the zoom function at any time, even when in the middle of drawing your boundary

As you can see in the image below, we are in the middle of drawing the individual block using the “click and drag” action with the mouse. Always move your mouse back to the starting point of the block and click in order to “close” the shape.

NOTE: Multiple varieties can be selected within an individual block.

The screenshot shows a web application interface for drawing block boundaries. At the top, there are three tabs: "1. Property Boundary" (selected), "2. Block Boundaries", and "3. Pack Houses". Below the tabs is a map of a rural area with various roads and fields. A blue line is drawn on the map, forming a polygon that represents a block boundary. A blue dot is placed on the boundary, indicating the starting point for drawing. An orange callout bubble points to the map with the text: "TIP: If you aren't sure of what to do, the tips in the tool box will also help step you through each stage". On the right side of the map, there is a search bar with the text "123 South Street Bundaberg Queensland" and a magnifying glass icon. Below the search bar is a box titled "Block Boundaries" containing a list of instructions: "Use this tool to mark the boundary of your blocks. 1. Click a point on the block boundary; 2. Click on the next point on the boundary; 3. Keep clicking around the boundary marking it out; 4. Click starting point to close the block. 5. Once a block is drawn select the fruit variety from the list 6. Click 'add another block' if more blocks are required". Below the list, it says "Please note block numbers are indicative only until registration has been approved."

1. Property Boundary

2. Block Boundaries

3. Pack Houses

123 South Street Bundaberg Queensland

Block Boundaries

Use this tool to mark the boundary of your blocks.

1. Click a point on the block boundary;
2. Click on the next point on the boundary;
3. Keep clicking around the boundary marking it out;
4. Click starting point to close the block.
5. Once a block is drawn select the fruit variety from the list
6. Click 'add another block' if more blocks are required

Please note block numbers are indicative only until registration has been approved.

TIP: If you aren't sure of what to do, the tips in the tool box will also help step you through each stage

When you have completed your block, the Area size will be automatically calculated (in hectares) and the text box will prompt you for information specific to the block you are registering. The Fruit field will automatically default to “Mango”, so completing this field is not necessary.

Work your way through each of the fields to populate the data required. Options will appear via drop down boxes, as per the examples in the following screens.

There are three boxes at the bottom of the text box. They will allow you to Delete Block, Add Block, and Done (save the block and move to the next stage of the registration process). Only click “Done” once you have mapped all blocks for the property and all data fields have been fulfilled.

NOTE: Select the red “Delete Block” button at the bottom of the text box if you wish to delete the block you have drawn at this point.

123 South Street Bundaberg Queen

Block Boundaries

Use this tool to mark the boundary of your blocks.

1. Click a point on the block boundary;
2. Click on the next point on the boundary;
3. Keep clicking around the boundary marking it out;
4. Click starting point to close the block.

Please note block numbers will have fruit letter prepended on save if missing.

Area

Fruit *

Mango

Country *

Block Name

Enter name of your Block, the system will include your registration number automatically eg: REG101-[name]. Leave blank to have the system generate a number.

Fruit varieties *

Number of Trees *

Delete block Add another block Done

Data options will appear via drop down menu once you click in the field.

Number of Trees must be manually entered

Examples below illustrate the drop-down menu options as you click in each field.

The screenshot shows a web application interface for defining block boundaries. The background is an aerial map with a blue-outlined polygon representing a block. The interface includes a search bar at the top right with the text "123 South Street Bundaberg Queen:". Below the map is a form titled "Block Boundaries" with the following fields and instructions:

- Block Boundaries**
Use this tool to mark the boundary of your blocks.
 1. Click a point on the block boundary;
 2. Click on the next point on the boundary;
 3. Keep clicking around the boundary marking it out;
 4. Click starting point to close the block.Please note block numbers will have fruit letter prepended on save if missing.
- Area**
2.72 ha
- Fruit ***
Mango
- Country ***
China x Korea x USA x
- Block Name**
Enter name of your Block, the system will include your registration number automatically eg: REG101-(name). Leave blank to have the system generate a number.
- Fruit varieties ***
Honey Gold x
- Number of Trees ***
2500
- Buttons: Delete block, Add another block, Done

Four callout boxes provide additional instructions:

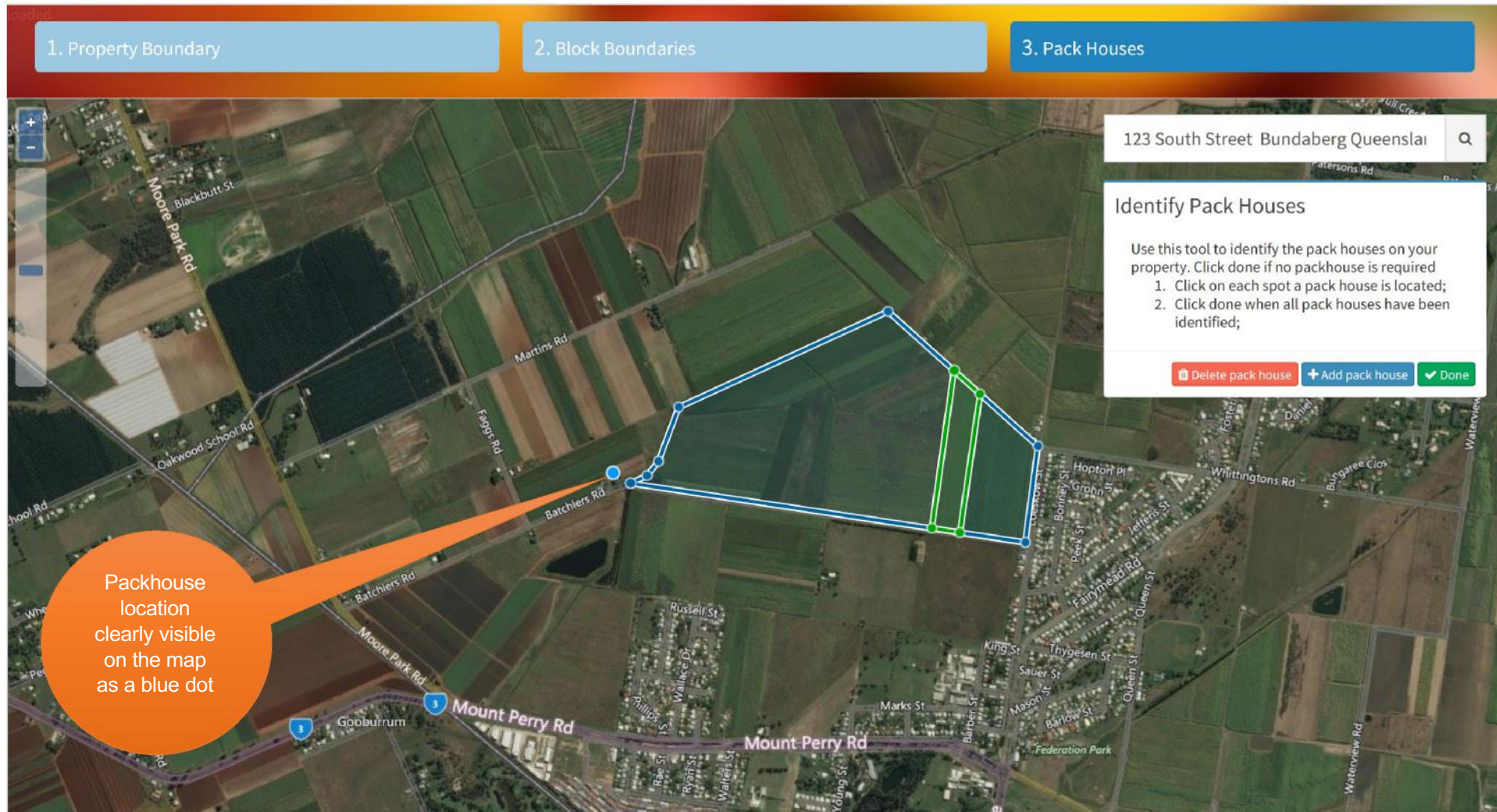
- Orange callout:** "If you were accredited last season and your block boundaries haven't changed, please use the same numbers. Otherwise, leave blank and the system will allocate one for you"
- Yellow callout:** "If you click inside the boxes, a drop-down menu will appear for you to select. You can select more than one variety"
- Blue callout:** "You need to manually enter the number of trees"

For this property example, we have mapped only a single block. An example of multiple blocks is available in the screen prints to follow.

After entering all block data, we clicked on the green “Done” button at the bottom of the text box. Your screen will then be redirected to the below, where you will now need to identify your Packhouse.

Select the blue “+Add pack house” button in the text box. This will change the mouse icon to a blue dot once again, which you can simply click on the map to mark the location of the packhouse. If saved correctly on the screen, it will be displayed as a large blue dot (as per example below).

Click “Done” once complete



When the Packhouse has been added to the map and saved successfully, you will be prompted via two boxes as per the below.

At this point, you can either add another property to your registration, or you can proceed to marking the meeting point on your map. Select the option that applies to your business.

What next?

Add another
property



Proceed to
Meeting point



In this example, we opted to add another property. Use the “+Add Property” button to the right of the Add Another Property section on screen.

AUSTRALIAN MANGOESTest9 Test9

1. Grower Details

2. Export Options

3. Properties

4. Property Maps

5. Meeting Point

6. Summary

Property Details - Mango Farms

Review details of a single property.

Property Name
Mango Farms

Property Address
123 South Street

Suburb
Bundaberg

State
Queensland

Postcode
4670

Edit Map

Delete Property

Next

Add Another Property (If Required)

TIP: Click this button to add another property

+ Add Property

Additional fields will then appear which will allow you to enter the data for the additional property. Details required will be the same as the first property added and mapped. When the property details have been added, simply click the blue “Add Map” button and you will commence the same process as above.

AUSTRALIAN MANGOES Test9 Test9

1. Grower Details 2. Export Options **3. Properties** 4. Property Maps 5. Meeting Point 6. Summary

Property Details - Mango Farms Review details of a single property.

Property Name
Mango Farms

Property Address
123 South Street

Suburb Bundaberg **State** Queensland **Postcode** 4670

Edit Map Delete Property Next →

Property Details - Mango Farms North Review details of a single property.

Property Name
Mango Farms North

Property Address
Martins Road

Suburb Bundaberg **State** Queensland **Postcode** 4670

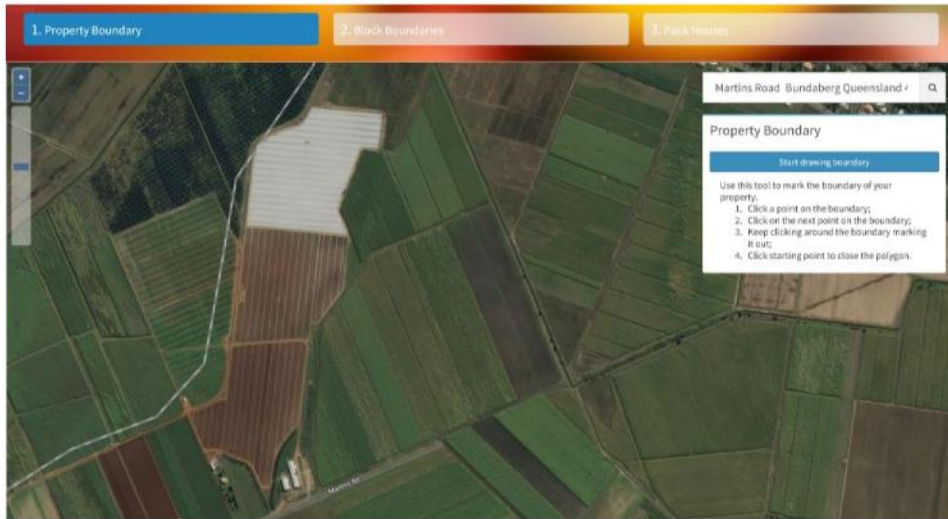
Delete Property + Add Map

Add Another Property (If Required) + Add Property

NOTE: Ensure you use your road / street address as postal addresses will not appear on the map

The process for mapping the additional property boundary and blocks is the same as we have detailed in the previous property above. We have provided small screen shots below just to illustrate the mapping of three blocks for the secondary property. The same “click & drag” method is to be used throughout.

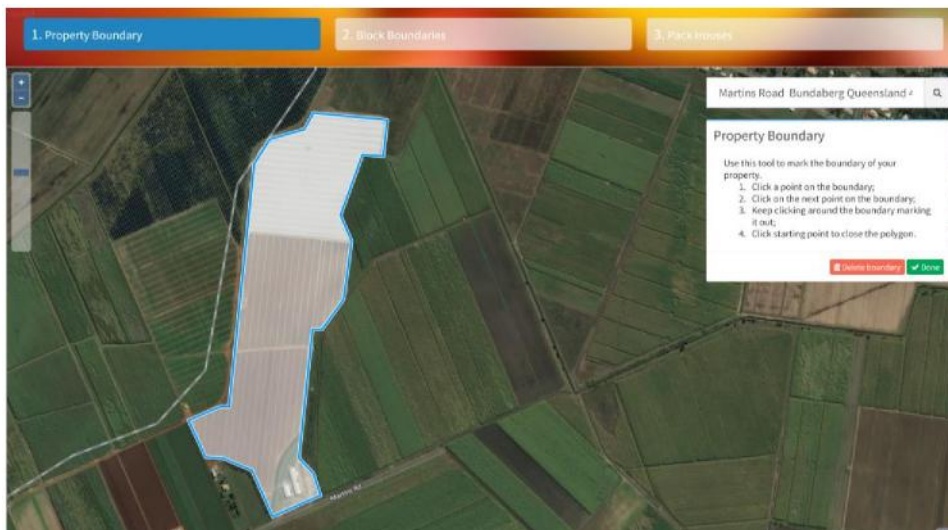
A. Commence drawing property boundary



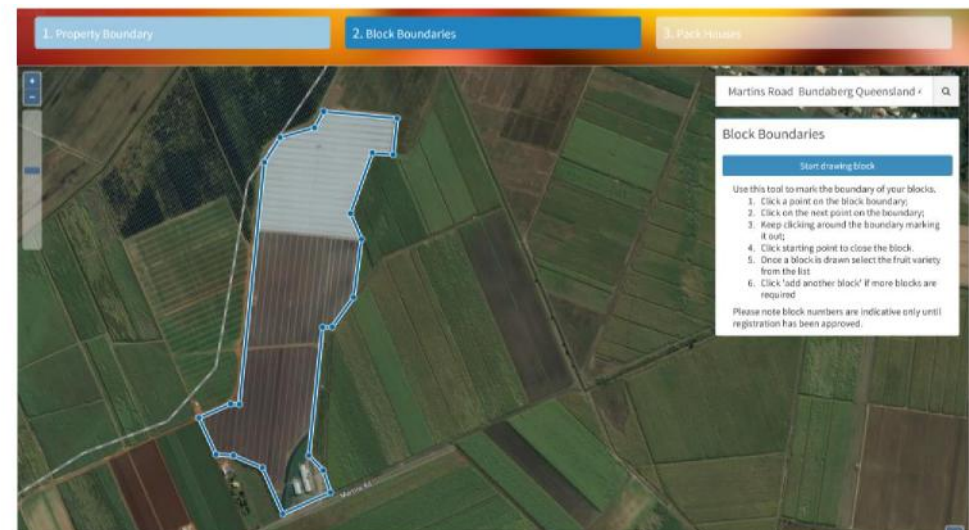
B. Mapping the property boundary using “click & drag” method



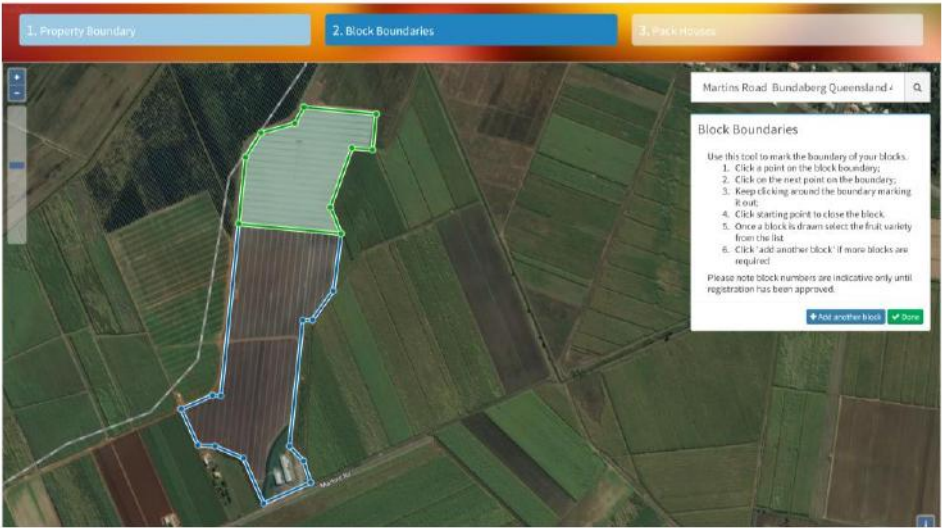
C. Property boundary complete



D. Commence drawing blocks



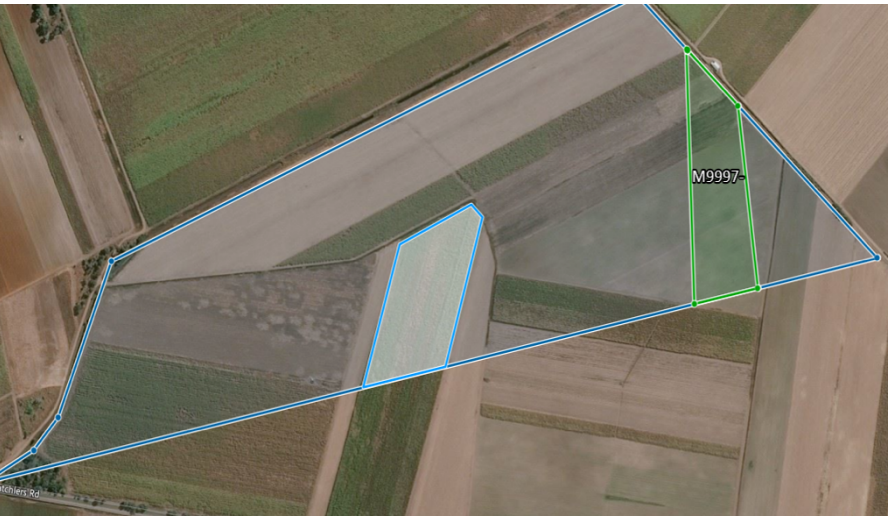
E. Individual block drawing complete



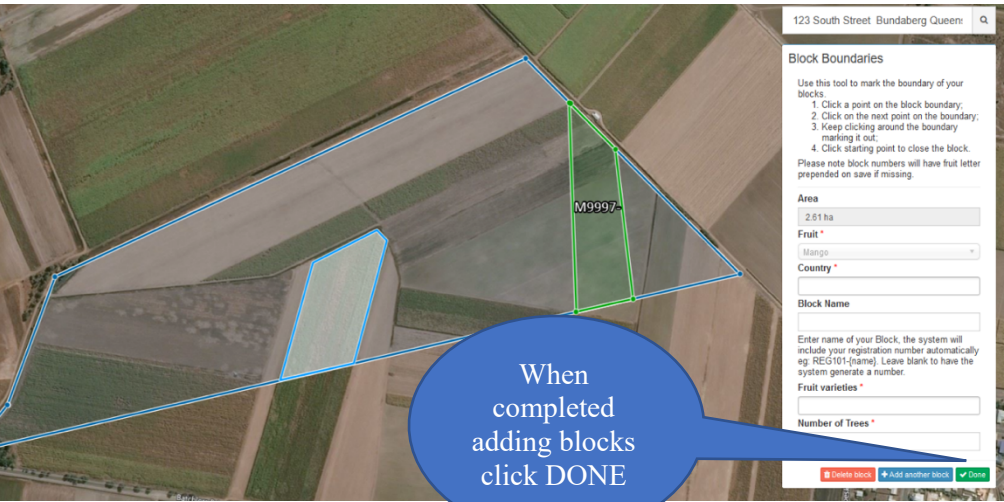
F. Adding block details e.g. countries for export, varieties, tree number etc.



G. Second block mapped

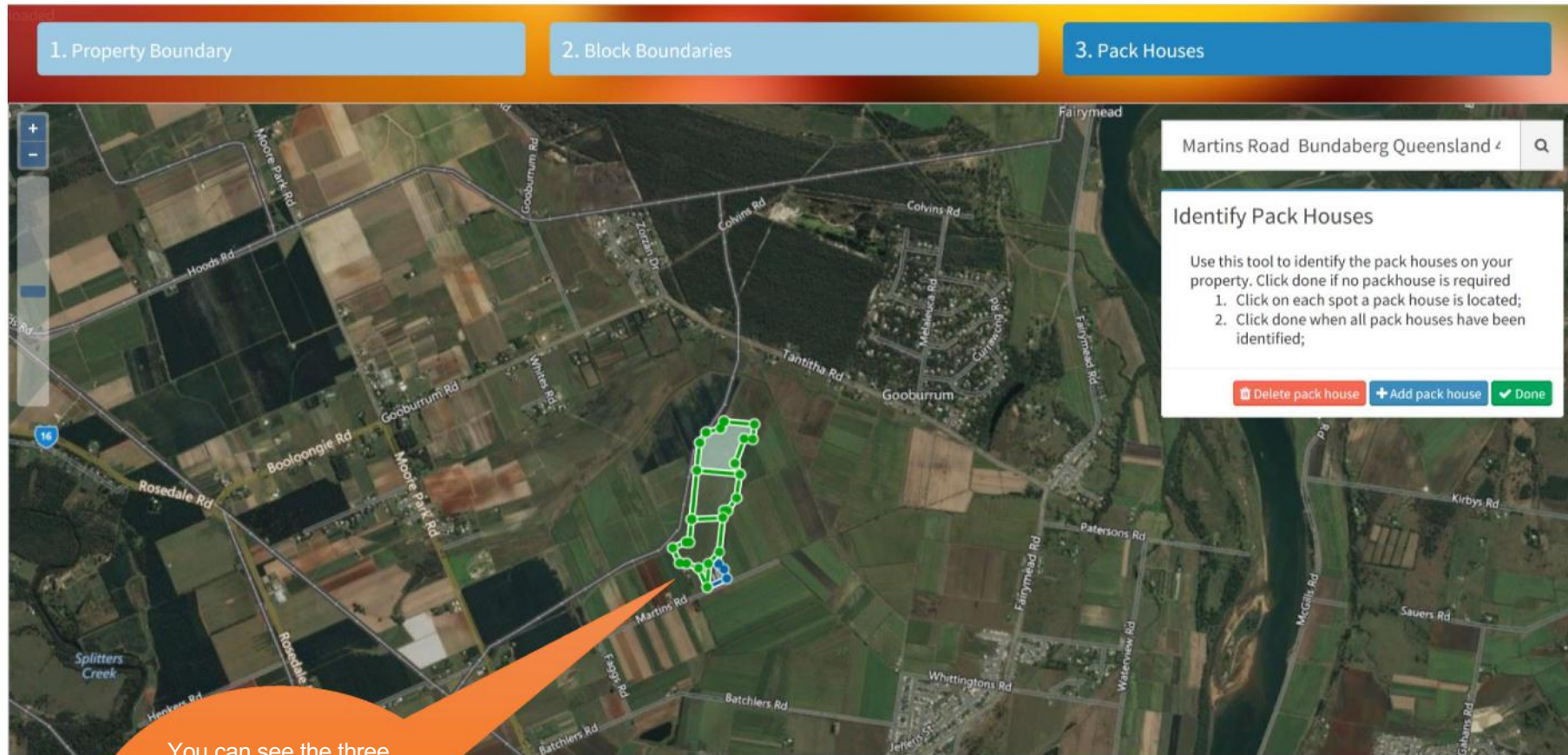


H. Adding data for the second block



As per the previous property, the Packhouse location will again need to be marked. If there is no Packhouse associated with this property, you can simply click “Done” to skip this step.

NOTE: If you are only registering a single Packhouse for a registration, only mark on the relevant property map.



Once the mapping process is complete, you will be given the option to add another property or to proceed to identifying the meeting point. For this example, we selected "Proceed to Meeting point" as only two properties have been registered in this example.

Proceed to section 5. Meeting Point to see the next steps.

NOTE: If you are registering a Packhouse ONLY, the following screens will walk you through the process

What next?



Example Two - Packhouse Registration Only:

In the Export Options section of the registration (Section 2), you can select specific activities you wish to register. For a Packhouse Only registration, select Pack House and leave the remaining activities blank. When you have entered all data required, click on the green “Done” button at the bottom right of the screen to proceed to add Property info.

Export Options

Select Fruits

Mango

☒ Yes

Select Activities

Orchard

☐ No

Pack House (Includes 3rd party packhouse)

☒ Yes

Select Regions

Mainland

☒ Yes

Select Export Countries

China

☒ Yes

Korea

☒ Yes

USA

☒ Yes

Registration Details

Packhouses

Packhouse 1 +

Packhouse Name *

MP44

If your packhouse was accredited last season, please use your packhouse number (eg: MPXX). Otherwise, just enter any name and a number will be allocated to you.

Packhouse manager *

Jeff Scott

Packhouse manager email *

jscott@atga.net.au

Packhouse Dept Registered Establishment No.

Dept Registered Establishment No. (if applicable)

Packhouse address *

100 West Terrace

Packhouse suburb *

Bundaberg

Packhouse state *

Queensland

Packhouse postcode *

4670

3rd party packhouse?

☐ No

NOTE: You will only need to add details for the Packhouse e.g. Crop Monitor information will not appear as you have not selected Orchard in “Select Activities”

As per the previous registration example, you will need to add the Property Details for the Packhouse only registration. This will need to be the physical address of the facility in order to appear on the satellite map.

Enter all property details as per the screen below, and click the blue “+Add Map” button to the right of the screen.

AUSTRALIAN MANGOESTest5 Test5

1. Grower Details

2. Export Options

3. Properties

4. Property Maps

5. Meeting Point

6. Summary

Property Details - Mangoland

Review details of a single property.

Property Name
Mangoland

Property Address
123 South Street

Suburb
Bundaberg

State
Queensland

Postcode
4670

Delete Property

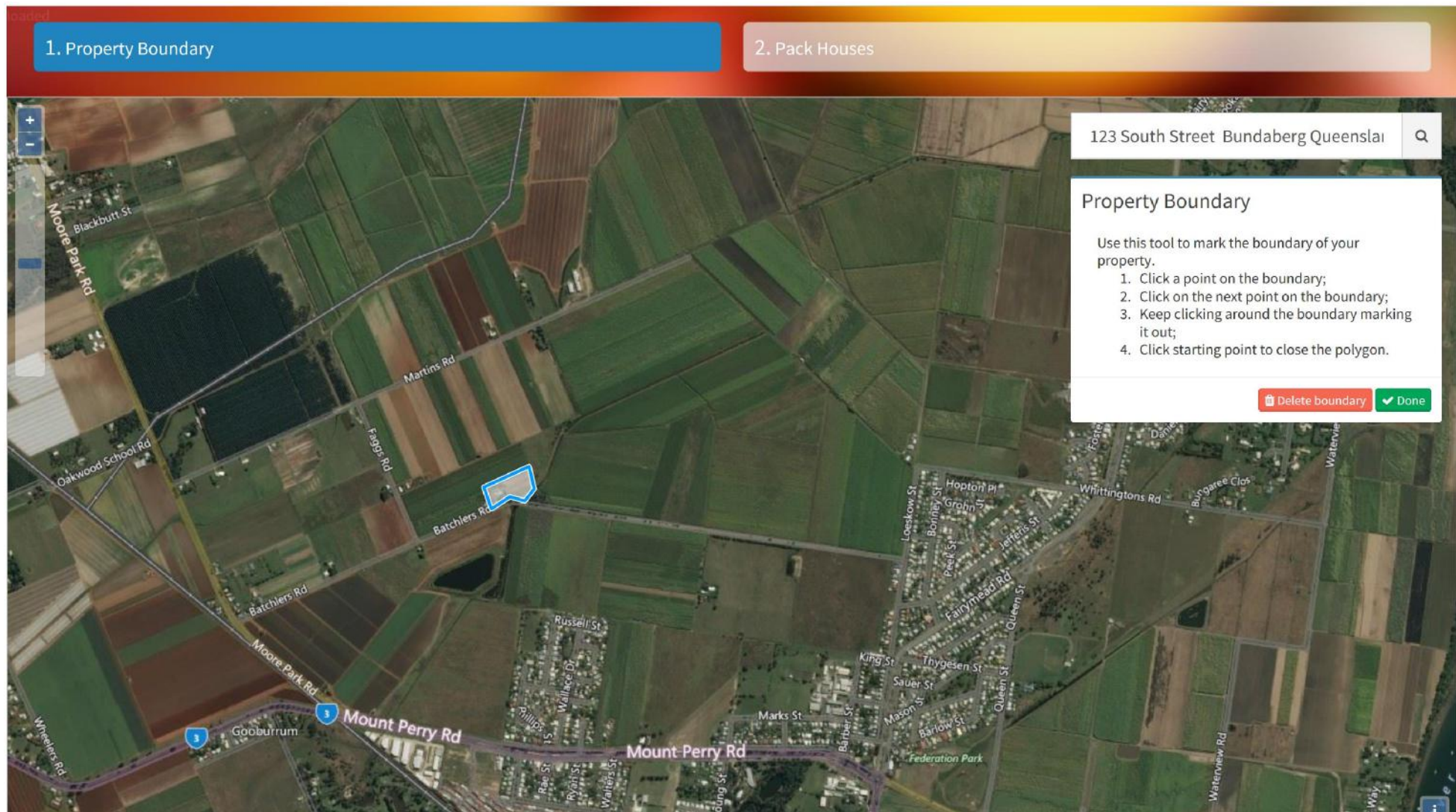
+ Add Map

Add Another Property (If Required)

+ Add Property

You will be again redirected to the satellite map to then identify your location. A blue “Start drawing boundary” button will again appear in the text box. Click “Done” when mapping the boundary surrounding the facility is complete.

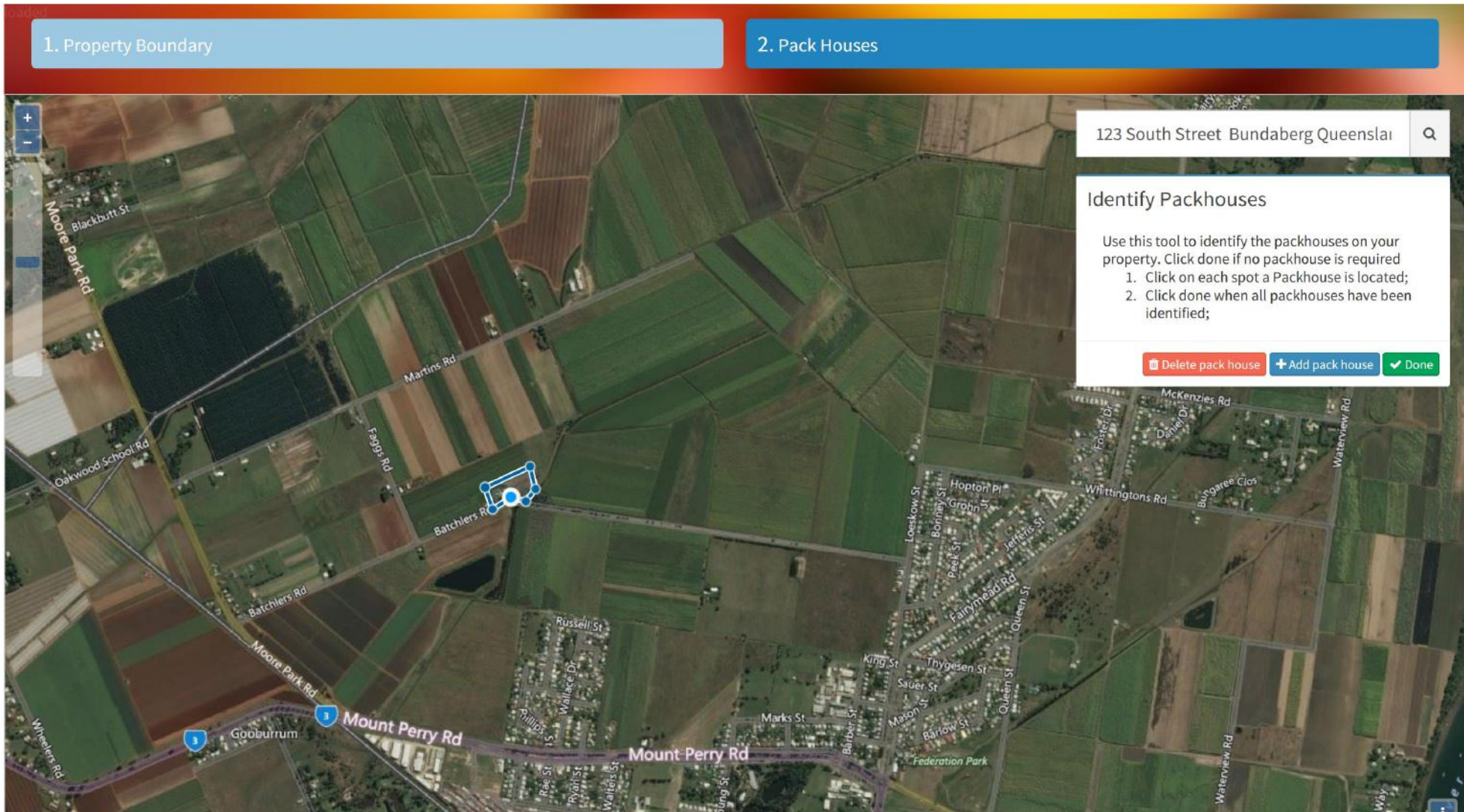
NOTE: If the address appears incorrectly in the search field on the map, you can retype the address and the map should automatically move to display the new location.



The only other mapping step required for a Packhouse only registration is to mark the Packhouse location. This will again be marked with a large blue dot on the map. Click “Done” when complete.

1. Property Boundary

2. Pack Houses



The map displays a rural area with various roads and fields. A property boundary is outlined in blue, and a packhouse location is marked with a large blue dot. The map includes labels for roads such as Moore Park Rd, Martins Rd, Eggs Rd, Batchlers Rd, Russell St, Wallace Dr, Pylon St, Ryton St, Waiters St, King St, Thygesen St, Sauer St, Mason St, Barlow St, Federation Park, Marks St, Barber St, Lonslow St, Bohny St, Peck St, Hopton Pl, Grohn St, Jeffries St, Fairymead Rd, Queen St, Whitingtons Rd, Bungaree Clos, McKenzies Rd, Daniel Dr, and Waterview Rd. A search bar at the top right shows the address "123 South Street Bundaberg Queensland".

Identify Packhouses

Use this tool to identify the packhouses on your property. Click done if no packhouse is required

1. Click on each spot a Packhouse is located;
2. Click done when all packhouses have been identified;

Delete pack house

+ Add pack house

Done

And once again you will find yourself looking at this screen! We will proceed to the Meeting Point in this example.

What next?

**Add another
property**



**Proceed to
Meeting point**



5. Meeting Point

Example One – Orchard and Packhouse:

The purpose of the Meeting Point being identified on your maps is to assist DAWE Audit staff in accurately locating your properties in order to undertake the audit. GPS coordinates are taken from the map, and detailed in the summary page of your registration. Auditors will use these co-ordinates when travelling to each audit location.

AUSTRALIAN MANGOES Test9 Test9

1. Grower Details 2. Export Options 3. Properties 4. Property Maps 5. Meeting Point 6. Summary

Meeting Point

📍 Identify meeting point

Use this tool to identify a meeting point on your property.

1. Click a point for the meeting point;
2. Click done when meeting point has been identified;

NOTE: Your previously mapped blocks are all visible on the map at this point

Click to identify your Meeting Point on the map

The Meeting Point is easily marked on the map, using the same method as marking the Packhouse location. The location is marked with a large blue dot, however it will change to an orange colour when saved. Click “Done” when complete.

The screenshot displays the 'Australian Mangoes' web application interface. At the top, a green header contains the logo and a user profile 'Test9 Test9'. Below the header is a navigation bar with six tabs: '1. Grower Details', '2. Export Options', '3. Properties', '4. Property Maps', '5. Meeting Point' (which is highlighted in blue), and '6. Summary'. The main area shows an aerial map of a rural landscape with various fields and roads. Two properties are outlined in green. A blue dot, representing the 'Meeting Point', is placed on 'Batchlers Rd'. A white pop-up box titled 'Meeting Point' is overlaid on the map, containing instructions: 'Use this tool to identify a meeting point on your property.' followed by a numbered list: '1. Click a point for the meeting point;' and '2. Click done when meeting point has been identified;'. At the bottom of the pop-up are two buttons: 'Delete meeting point' (red) and 'Done' (green). A green speech bubble in the bottom-left corner contains the text: 'We have selected the Packhouse as the Meeting Point location – a common preference for other growers. Both properties can also be accessed from the Meeting Point'.

Australian Mangoes Test9 Test9

1. Grower Details 2. Export Options 3. Properties 4. Property Maps 5. Meeting Point 6. Summary

Meeting Point

Use this tool to identify a meeting point on your property.

1. Click a point for the meeting point;
2. Click done when meeting point has been identified;

Delete meeting point Done

We have selected the Packhouse as the Meeting Point location – a common preference for other growers. Both properties can also be accessed from the Meeting Point

6. Registration Summary

Once you have successfully completed your mapping, marked Packhouse locations and identified a Meeting Point, you can review the content of your registration prior to submission to AMIA. All sections can be edited if required, as per the blue “Edit” buttons listed on the right side of the screen. Click “Submit Registration” when finalised.

AUSTRALIAN MANGOES Test9 Test9

1. Grower Details 2. Export Options 3. Properties 4. Property Maps 5. Meeting Point 6. Summary

Registration Status

Check all details and submit to Australian Mangoes for approval

Member Number
MG1009

Export Year
2018

Current Status
● Pending Creation by Grower

[Remove Registration](#) [Save Registration](#) [Submit Registration](#)

Registration Correspondence

Correspondence regarding this registration

Showing 0 to 0 of 0 entries

Created By	To	Message	Date	Attachments
No notes found.				

Previous Next

Grower Details

Review all details of the grower or growing company

Meeting point
-24.8411, 152.3261

Grower Name
Joe Mango

ABN
11223344556

Postal Address
123 South Street

Suburb
Bundaberg

State
Queensland

Postcode
4670

Primary Contact First Name
Joe

Primary Contact Last Name
Mango

Phone
0744442222

Mobile
0400111222

Fax

Email
test9@test9.com.au

The primary contact for communication regarding this registration

[Edit meeting point](#) [Edit](#)

Use options here to action your registration

Meeting Point GPS Co-Ordinates here

NOTE: Most sections can be Edited should registration details change

You will notice in the summary section, the individual block numbers have been generated for each block mapped. These numbers are generated in chronological order (the order in which they were drawn on the map).

The countries you have nominated for registration will be listed next to each block number, along with the varieties per block and number of trees. It is important you double check this section carefully prior to submission.

NOTE: If details are missing or blank fields next to individual blocks, it is an indication the block data has not saved correctly in the mapping stage. Click "Edit Map" to double check before submitting your registration. Click the mouse in the centre of the block number with the blank / missing data, and re-enter if required.

Application - Property Details - Mango Farms Review details of a single property

Property Name
Mango Farms

Property Address
123 South Street

Suburb
Bundaberg

State
Queensland

Postcode
4670

Blocks	Fruit	Countries	Date of Planting	Tree Spacing	Number of trees
MG1009-M01: R2E2	Mango	China Japan Korea USA	01/03/2015	5.0	13580

Edit Map Edit

Note: tree spacing and date of planting are no longer required

Application - Property Details - Mango Farms North Review details of a single property

Property Name
Mango Farms North

Property Address
Martins Road

Suburb
Bundaberg

State
Queensland

Postcode
4670

Blocks	Fruit	Countries	Date of Planting	Tree Spacing	Number of trees
MG1009-M02: Honey Gold, Calypso	Mango	China Japan Korea	08/09/2010	7	16314
MG1009-M03: KP	Mango	China Japan Korea	29/09/2010	5	20900
MG1009-M04: KP, Honey Gold, Calypso	Mango	China Japan Korea	16/05/2012	5	19860

Edit Map Edit

Ensure that your listed Crop Monitor has undertaken the DAWE pest monitoring training. DAWE will cross reference the names listed in each registration, against the names of individuals who have successfully completed the course.

Application - Export Activities

Review applicable details

Orchard

Listed crop monitor must have successfully completed the DAWR online pest monitoring training

Crop monitor
James Smith - Bug Busters P/L

Crop monitor email
james@bugbuster.com.au

Pack houses

Packhouse 1

Pack house manager

Joe Mango

Pack house manager email

test9@test9.com.au

Pack house address

123 South Street

Pack house suburb

Bundaberg

Pack house Dept Registered Establishment No.

4621

Number

MG1009-PCT01

Pack house state

Queensland

Pack house postcode

4670

Treatment facility (Irradiation)

Treatment manager
Joe Mango

Treatment manager email
test9@test9.com.au

Treatment facility address
123 South Street

Treatment facility suburb
Bundaberg

Treatment facility state
Queensland

Treatment facility postcode
4670

Edit

Application - Export Countries

China	Japan	Korea	USA
Yes	Yes	Yes	Yes

Edit

When you have reviewed all data listed in the registration summary, you will be able to click the green “Submit Registration” button at the top right of the screen. However, if you decide to sleep on it for a night or two, you can click the blue “Save Registration” button to give you the option to review and edit at a later stage.

AUSTRALIAN MANGOES Test9 Test9

1. Grower Details 2. Export Options 3. Properties 4. Property Maps 5. Meeting Point 6. Summary

Registration Status Check all details and submit to australian mangoes for

Member Number	Export Year
MG1009	2018

Current Status

● Pending Creation by Grower

Remove Registration Save Registration Submit Registration

In the event you have decided to proceed with submitting your registration, you will be redirected to the following disclaimer. Simply enter your name and click the green “Agree & Submit” button towards the bottom of the screen.

Submit Registration to Department of Agriculture

Declaration

By registering for Export, I agree to the following:

- Agree to be bound by the conditions and restrictions that apply to the export of Australian table grapes to China and or Japan and or Korea and or USA as required under the respective Protocol and Work Plans
- Apply the industry recommended treatments for relevant pests and diseases
- Allow Department of Agriculture Officers to undertake inspections and monitor my vineyard and or packhouse to determine the effectiveness of my treatment program and to examine any records relating to the program

Signed:
Enter your full name

Cancel Agree & Submit

Finally, you will be returned to the Summary page however some of the details will appear slightly differently. Your ability to Edit will be removed once submitted, and the status will change to “Submitted by Grower” (was previously “Pending Creation by Grower”).

You will be able to view any Pest Monitoring and Document uploads on this screen, as well as any note from AMIA or DAWE staff. Notes that display in your registration should also be received via text message and email, as a reminder that new information has been added to your registration and your attention is required.

NOTE: In the event you have submitted your registration and would like to request a change, you will need to contact AMIA prior to the cut-off date for registrations.

AUSTRALIAN MANGOESTest9 Test9

Registration Status

Check all details and submit to australian mangoes for approval

Member Number	Export Year
MG1009	2018
Current Status	
Submitted by Grower	

[Download Invoice](#)[Remove Registration](#)

Documents and Pest Monitoring Diaries

Showing 0 to 0 of 0 entries

PreviousNext

Date	Comment
No entries found.	



[Upload Documents](#)

Registration Correspondence

Correspondence regarding this registration

Showing 1 to 1 of 1 entries

Previous1Next

Created By	To	Message	Date	Attachments
System User (Email Sent)	Joe Mango	Email Sent: Submission received	Mar 22, 2018	 

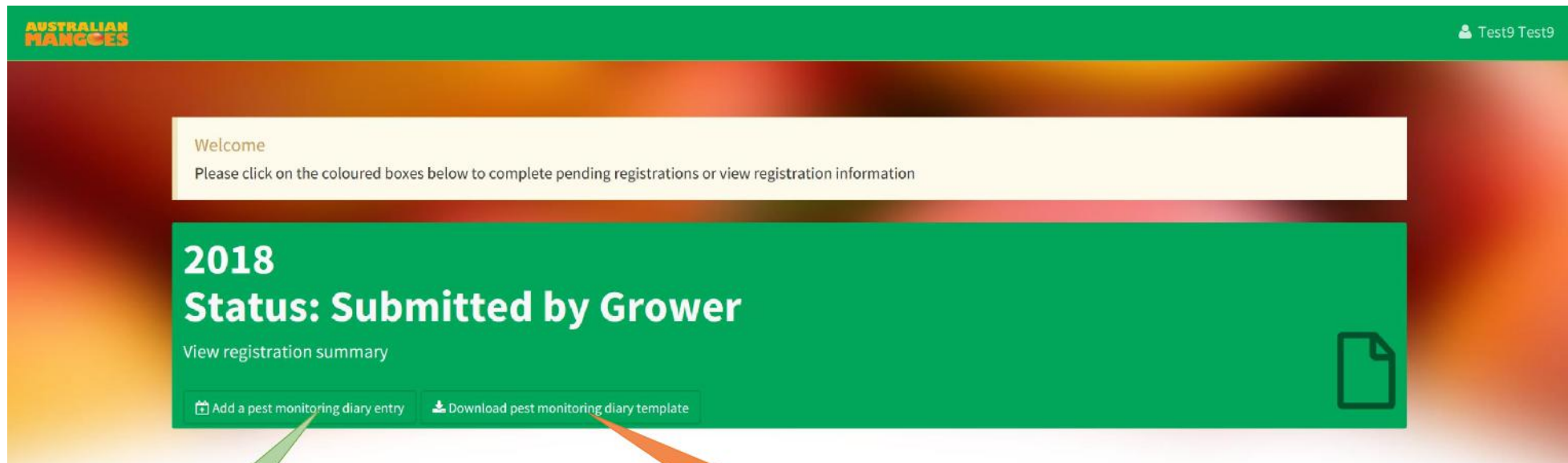
TIP: Click on the icon / name in the top right of the screen to login/logout of the system

The next time you log in to your registration, you will notice the status and colour of your homepage has changed.

If AMIA or DAWE request clarification or changes to your registration, this screen will change to orange and the status “Grower Updates Required” will be visible. This will prompt you to enter your registration (by clicking anywhere in the Status section) and check the notes which have been added specifically to your registration.

This screen is where you can download your electronic Pest Monitoring template and save to your computer.

Use the “Add a pest monitoring diary entry” button to then upload the saved and completed template. This will need to be completed as per your requirements in each country protocol and work plan.



Click here to
upload your
saved
templates

Click here to
download the
electronic pest
monitoring
template — save to
your computer